

Grant Application

SUBMIT TO: Fort Lee Education Foundation, 210 Whiteman Street, Fort Lee, NJ 07024

PLEASE NOTE: All signatures and initials must be entered in ink. The application must contain the required original signatures and cannot be submitted via email or facsimile. The application consists of three pages. Additional pages may be attached as needed. Please type all pages.

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FLHS alumnus/a

A. General Information

Title of Project

Amount Requested

Duration of Project, including the projected start and completion dates:

Applicant(s)

School(s)

Grade(s)

Students Involved

Principal's Recommendation Required

Principal's Signature _____ Date _____

Required for software & equipment requests: Before including equipment in your request, please check, to determine if equipment needed may already be in inventory and available in the District. In addition, this will determine if equipment is compatible with the District's facilities and training (This includes cameras, printers, video equipment, software, etc.)

Superintendent's Signature _____ Date _____

FORT LEE EDUCATION FOUNDATION

210 Whiteman Street

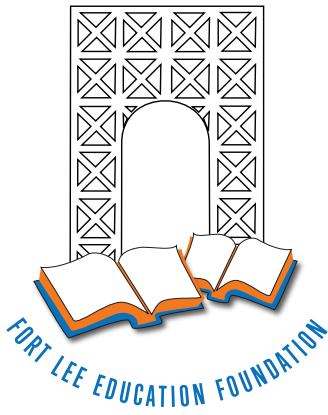
Fort Lee, NJ 07024

201-638-5294 • 201-944-7988

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B. The Grant Proposal

Please answer every question. Use a separate sheet when necessary.

1. Objective

2. Proposal Summary Please be as specific as possible. If your proposal includes a speaker, artist-in-residence, etc., please submit biographical information.

3. Timetable and Activities, Procedures, Tasks, etc.

4. Budget No application will be considered without a detailed budget.
(a) Please submit your budget. You may use a separate sheet if necessary.

(b) If budget is greater than amount requested, please explain other sources of funding.

(c) Have you explored alternative sources of funding for the amount requested?
Are such funds in place for this project? Please explain.

5. Evaluation How Will You Measure Success?

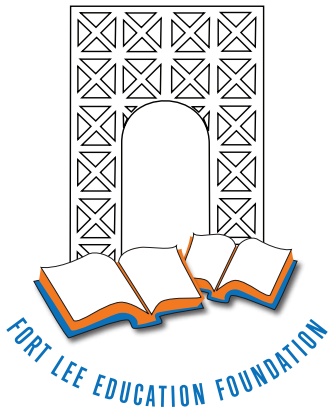
6. List other school resources needed (e.g. facilities, equipment, etc.)

7. Please distinguish your proposal from any similar project which has taken place in Fort Lee schools.

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c. Requirements

Please initial that you understand the following requirements. **Required**
Applications cannot be considered unless this section is completed.

1) All written grant materials will state clearly: "This program has been sponsored by a grant from the Fort Lee Education Foundation." Copies of printed materials will be sent to the Fort Lee Education Foundation.

Initials:

2) All program events will be preceded by an announcement that "This program has been sponsored by a grant from the Fort Lee Education Foundation."

Initials:

3) The Fort Lee Education Foundation Board will be notified when grant activities occur so members may attend.

Initials:

4) Parents of the students who benefit from FLEF funding will be notified when grant activities occur so they may attend.

Initials:

5) A final report detailing grant activities and the use and expenditure of all grant monies will be submitted to the Foundation office within sixty (60) days of the completion of the project. The report will include:

- Final budget and evaluation
- What was successful
- What could be improved
- How this project might be duplicated in other Fort Lee classrooms/schools
- Who will complete report (Name):

Initials:

If there are multiple applicants, please indicate a single contact person:

Contact person's signature _____

Phone: Day

Evening

E-mail

**The Fort Lee Education Foundation thanks you for your participation
in our Classroom Grant Application process.**

“**Education** is what survives

when what has been learnt

has been forgotten.”

—B.F. Skinner

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